

Ogdensburg Bridge & Port Authority
TENANT MAINTENANCE REQUEST FORM

Date:		
Company Name:		Building #:
Contact Person:		
Contact Email:		
Contact Phone:		

Problem/Complaint:

Please email this completed form by clicking here:

Someone will contact you shortly. If this is an emergency, please call 315-393-4080 Ext. 221 or Ext. 222

For OBPA use only:

OBPA Name:	
Date Addressed:	
Time Addressed:	
Corrective Action Taken:	
Man-hours:	
Material Cost:	
Outside Vendor Name and Cost:	