

**OGDENSBURG BRIDGE AND PORT AUTHORITY
ANNUAL BOARD MEETING
THURSDAY, JANUARY 13, 2022**

I. Meeting Called to Order by Chairperson Vernon D. Burns at 4:00 PM.

II. Letters and Communications to the Board.

III. Approval of Board Minutes:

-December 16, 2021

IV. Report from Nominating Committee.

V. Election of Officers:

Chairperson
Vice Chairperson
Secretary
Treasurer
Assistant Secretary
Assistant Treasurer
Member

Designation of Staff:

Executive Director
Chief Financial Officer

Other Appointments:

Counsel: Wladis Law Firm; Gowling Lafleur Henderson LLP

Newspapers for Legal Notices: Watertown Daily Times

Banks: Community Bank, N.A.; M&T Bank N.A. (Wilmington Trust), Bank of America; Key Bank; Tompkins Trust; and other Full-Service Commercial Institutions

VI. Reports

Presentations and Reports:

1. Presentations:
 - a) Maple City Dog Park
2. Committee Reports:
 - a) Facilities Committee
3. Reports:
 - a) Income/Expense Report

- b) Bridge Traffic Report
- c) Airport Activity/Occupancy Report
- d) Port Activity Report
- e) Building Occupancy Report
- f) Industrial/Commercial Prospect Report

VII. Unfinished Business. None.

VIII. Business Items.

A. General Administration

- 1. Committee Assignments
- 2. Approval of State-Mandated Officer Appointments
- 3. Amendment of Existing Promissory Note with Tompkins Trust Company
- 4. Appointment of Director of Economic Development

B. Ogdensburg-Prescott International Bridge

None

C. Commerce Park

None

D. Ogdensburg International Airport

- 1. Approval of Airport Capital Improvement Plan

E. Port of Ogdensburg

- 1. Approval of OMLC Addendum to the Marketing and Logistics Support Agreement

F. Other Such Matters


IX. Concluding Comments from Citizens, Board Members, and/or Authority Staff.

X. Next Meeting Dates:

February 10, 2022	Thursday	4:00 PM	_____	(Proposed)
March 10, 2022	Thursday	4:00 PM	_____	(Proposed)
April 7, 2022	Thursday	4:00 PM	_____	(Proposed)
May 12, 2022	Thursday	4:00 PM	_____	(Proposed)
June 9, 2022	Thursday	4:00 PM	_____	(Proposed)
July 14, 2022	Thursday	4:00 PM	_____	(Proposed)
August 18, 2022	Thursday	4:00 PM	_____	(Proposed)
September 15, 2022	Thursday	4:00 PM	_____	(Proposed)
October 13, 2022	Thursday	4:00 PM	_____	(Proposed)
November 10, 2022	Thursday	4:00 PM	_____	(Proposed)
December 15, 2022	Thursday	4:00 PM	_____	(Proposed)

XI. Adjournment

Dated: January 11, 2022



Steven J. Lawrence
Executive Director

/amg

Ccs

Board of Directors:

Mr. Vernon D. "Sam" Burns, Chairperson
Ms. Megan J. M. Whitton, Vice Chair
Mr. Christopher B. T. Coffin, Treasurer
Mr. David King, Secretary
Ms. Jennifer Quirk-Pickman, Member
Ms. Nicole Terminelli, Member
Ms. Toni Kennedy, Member

Staff:

Mr. Steven J. Lawrence, Executive Director
Ms. Patricia A. Nisco, CFO
Ms. Stephanie Saracco, Airport Manager
Mr. Robert F. Mujica, Jr., Division of the Budget
Ms. Karen Persichilli Keogh, Secretary to the Governor

Press:

Mr. Tom Graser, WDT
Ms. Monica Sandreczki, North. Country Public Radio
Ms. Dawn Merz, Radio Station WNCQ/WPAC
Mr. Keith Benman, WWNY TV-7
Mr. Jimmy Lawton, North Country Now
Mr. Jim Leven, Community Broadcasters

DECEMBER BRIDGE TRAFFIC REPORT

December 1 - December 31	Auto Crossings			All Other Crossings			Total Crossings			Revenue	
	2021	2019	% Chg	2021	2019	%Chg	2021	2019	%Chg	2021	2019
	17,823	47,742	-62.67%	5,924	5,474	8.22%	23,747.00	53,216.00	-55.38%	61,408.75	164,272.75

December 1 - December 31	Auto Crossings			All Other Crossings			Total Crossings			Revenue	
	2021	2020	% Chg	2021	2020	%Chg	2021	2020	%Chg	2021	2020
	17,823	5,164	245.14%	5,924	6,229	4.90%	23,747.00	11,393.00	108.44%	61,408.75	25,003.75

2021 Truck Permits / Oversized Loads Revenue

Truck Permits (\$65)	\$21,450	Permitting of multi-axle loads
Heavy Loads (\$1,000)	\$17,000	includes 8 Commuter car shipments to Ottawa's OC TransPO,
Oversized Loads (\$140)	<u>\$1,960</u>	Wide load-escorted
Total	\$40,410	



Passenger Traffic 2021

	Flights	Enplaned	Flt. Load	Non Rev.	Flt. Load	Deplaned	Non Rev.	Total
Jan	49	160	7%	16	7%	166	10	336
Feb	46	126	5%	11	6%	124	12	562
March	56	239	9%	18	9%	286	18	543
April	50	690	27.60%	27	28.68%	886	25	1601
May	54	831	30.77%	29	31.85%	1307	31	2198
June	51	999	39.17%	23	40.00%	1392	28	2442
July	53	1646	62%	20	62.86%	1902	20	3588
Aug	53	1569	59.20%	38	60.60%	1473	28	3108
Sept	51	958	37.56%	25	38.54%	952	20	1955
Oct	58	994	43.12%	18	34.89%	970	12	1994
Nov	46	974	42.35%	11	42.82%	890	12	1887
Dec	46	1106	48.08%	17	48.82%	958	17	975
2021 Totals	613	10292	34%	225	34%	11306	233	21189
Allegiant Flights								
				Enplaned	Flt. Load	Deplaned	Total	
2020 Totals	548	4279	13%	8399	64%	4774	9439	
2019 Totals	806	12115	67%	23878	76%	17561	28829	

2020 Enplanements 8944

2019 Enplanements 22438



Airport Enplanements FAA

ID	Airport	2020	2019	2018	2017	2016
OGS	Ogdensburg	9,259	26,921	23,448	22,957	10,281
ART	Watertown	11,671	22,512	23,844	22,785	17,312
MSS	Massena	2,000	5,056	4,456	4,852	5,311
PBG	Plattsburgh	43,325	125,499	119,783	139,398	129,622
SLK	Saranac Lake	1,619	4,830	5,273	4,977	4,732

Came from the FAA website



Airport Occupancy Report

Facility	Total SF	Airport	Rentable	Occupant	Expiration	Rate	
ARFF/FBO		100%	0%	OBPA	N/A		
Conventional Hangar	3672 interior		3668 3.5 S.F.	OBPA SITA	N/A 5/6/22 renewed annually	\$500 mo	
GSE Building	5978 interior	2989	2989	Skywest OBPA	3/31/2024	\$1,500 mo.	
T-Hangars	11550 exteior	956 S.F.	10,594 Hangar #1 Hangar #2 Hangar #3 Hangar #4 Hangar #5 Hangar #6 Hangar #7 Hangar #8 Hangar #9 Hangar #10	Robertson Frank Richardson Fred Proven Jim Phillips Mark Mueller Pete Bogardus Steven Williams Bird Tate Jr. unoccupied Frank Richardson OBPA OBPA	9/30/2022 7/31/2021 8/31/2022 9/30/2022 8/31/2022 8/31/2022 6/14/2022 12/31/2021 4/19/2021	\$215 mo \$215 mo \$215 mo \$215 mo \$215 mo \$215 mo \$215 mo \$215 mo \$215 mo	
Terminal Building	10800		440 558 2913 5919 126	TSA Skywest Public/Utility Per Turn/Public Concession	N/A 3/31/2024 3/31/2024 unoccupied		

Updated 01/02/2022

OBPA GRAIN SUMMARY- 2021

Month	Inbound Truck(ST)	Outbound Truck(ST)	Inbound Rail (ST)
January	0	210.19	1395.65
February	0	287.83	169.04
March	0	403.98	537.11
April	0	385.43	1126.4
May	0	845.95	1161.59
June	0	1282.25	1859.4
July	0	1517.24	
August	0	1717.14	2157.2
September	0	1243.77	1616.65
October	0	1599.54	548.67
November	32.95	1629.3	1756.74
December	224.3	1940.58	276.25
TOTAL	257.25	13063.2	12604.7

OBPA EXPORT SALT SUMMARY-2021

MONTH	COMPASS	MORTON	ARS
JANUARY	-3098.77	-250.34	-1238.31
FEBRUARY	-3449.15	-215.07	-8732.57
MARCH	-631.5	-104	-3553.75
APRIL			-107.04
JULY	-94.92		
AUGUST	-420.87		-100.9
SEPTEMBER	-5189.03		
OCTOBER	-7714.06	-63.17	-61.42
NOVEMBER	-5593.3	-266.51	
DECEMBER	-25978.41	-234.22	-2869.69
TOTAL	-52170.01	-1133.31	-16663.68

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, BOARD MEETING**

Agenda Item A. General Administration

2. Approval of State-Mandated Officer Appointments

REPORT:

Each year, the Authority is required to complete reporting to the State of New York. As part of that process, it is required by the State that the Authority designate officer appointments to represent the Ogdensburg Bridge and Port Authority.

It is recommended by staff that the following be appointed to the positions as outlined below:

Officer Title	Appointed Officer
Contracting Officer	Executive Director
Liaison, Office of Prevention of Domestic Violence	Executive Director
Internal Control Officer	Board Action of March 4, 2019
Minority Women/Business Enterprise Officer	CFO
Ethics Officer	Executive Director
Data Coordinator	CFO
Records Access Officer	Sr. Administrative Assistant
Service-Disabled Veteran-Owned Business Officer	CFO
Sustainability Coordinator	CFO

New York State requires that these appointments be renewed each year at the annual meeting of the Board of Directors of the Ogdensburg Bridge and Port Authority.

RESOLUTION:

RESOLVED, that the Board of Directors of the Ogdensburg Bridge and Port Authority does hereby authorize and approve the following appointments for the period January 1, 2022, through December 31, 2022:

Officer Title	Appointed Officer
Contracting Officer	Executive Director
Liaison, Office of Prevention of Domestic Violence	Executive Director

Internal Control Officer	Board Action of March 4, 2019
Minority Women/Business Enterprise Officer	CFO
Ethics Officer	Executive Director
Data Coordinator	CFO
Records Access Officer	Sr. Administrative Assistant
Service-Disabled Veteran-Owned Business Officer	CFO
Sustainability Coordinator	CFO

and be it,

FURTHER RESOLVED, that these appointments shall be renewed each year at the annual Board Meeting of the Ogdensburg Bridge and Port Authority Board.

INITIATOR/PREPARER: Steven J. Lawrence/A. M. Grabetz APPROVED BY: 

MOTION PASSED BY: _____ Unanimous: Yes No

SECONDED BY: _____ Abstained By: _____

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, BOARD MEETING**

Agenda Item A. General Administration

3. Amendment of Existing Promissory Note with Tompkins Trust Company

REPORT:

Anne Marie Grabetz, being the Clerk of Ogdensburg Bridge and Port Authority (the "Company") hereby certifies that at a meeting of the Board of Directors of the Company, the following resolutions were adopted:

RESOLUTION:

RESOLVED, that: Vernon Burns, or any member of the board of directors of the Company (an "Authorized Person") may on behalf of and in the name of the Company or otherwise, transact with and through Tompkins Trust Company ("Lender"), all such business as he or she (they) shall deem advisable upon such terms as he or she (they) shall deem proper including, but not limited to (i) obtaining loans, credits and other financial accommodations; (ii) discounting, selling, assigning, delivering and negotiating checks, drafts, bills of exchange, acceptances, notes and other writings containing a promise of, or order for, the payment of money (individually an "Item" and collectively "Items"); (iii) guaranteeing and otherwise becoming contingently liable for obligations of others; (iv) applying for services or products from Lender ("Services and Products") including, without limitation, letters of credit, electronic funds transfers, Internet products, capital markets products, deposit and cash management products; and (v) pledging, hypothecating, assigning, mortgaging, encumbering, granting security interests in and otherwise creating liens upon personal property, tangible or intangible ("Property"), as security for credits and for guarantees and other contingent liabilities. In connection with any such transaction of business, each Authorized Person has the power and authority on behalf of the Company to do all such acts and other things as he or she (they) shall deem proper, including but not limited to (i) signing, drawing, accepting, endorsing, executing and delivering Items; (ii) executing and delivering notes, guarantees, assignments, pledges, hypothecations, mortgages, deeds of trust, security agreements, powers of attorney, indemnifications, receipts, waivers, releases and other instruments, agreements and documents; (iii) making and receiving delivery of Property; (iv) accepting, receiving, withdrawing and waiving demands and notices; (v) incurring and paying liabilities, costs and expenses; and (vi) delegating to one or more people (who may be, but need not be, an Authorized Person) the power and authority granted to any Authorized Person herein or as set forth in an agreement with respect to any credit, Service or Product, including the authority to request advances from Lender under one or more credits with a Lender. Without limiting the generality of the foregoing, each Authorized Person has the power and the authority on behalf of the Company to obtain from Lender from time to time upon such terms as he or she (they) shall deem proper, credits in such amounts as they deem necessary; and it is further

RESOLVED, that without limiting the generality of the foregoing, the Company hereby specifically authorizes the modification of that certain promissory note in the original principal amount of Two Million Dollars (\$2,000,000.00) entered into between the Company and Lender, the term of which expired on December 31, 2021 (the "Promissory Note") with a First Amendment and Allonge to Promissory Note (collectively, the "Replacement Financing") extending the term of the Promissory Note through June 30, 2022, retroactive as of December 31, 2021; and it is further

RESOLVED, that the authority given hereunder shall be deemed retroactive and any and all signatures, endorsements heretofore executed and all other actions heretofore taken by one or more of the Company's officers, members, partners or other persons, employees acting on behalf of the Company in any capacity (including Authorized Persons), and their delegees, (acting jointly or separately) are hereby adopted, ratified and confirmed; and be it further

RESOLVED, that the foregoing resolutions shall remain in full force and effect and may be relied upon by a Lender, notwithstanding the dissolution or termination of existence of the Company or any change in the identity of, or any modification or termination of any authority of, any Authorized Person, until a copy of a subsequent resolution revoking or amending them, duly certified by an Authorized Person of the Company, shall be actually received by the account officer of a Lender responsible for the obligations of the Company and such Lender shall have had a reasonable time to act thereon; and any action taken by a Lender prior to such actual receipt and passage of time shall be binding upon the Company, irrespective of when such resolutions may have been adopted.

INITIATOR/PREPARER: Steven J. Lawrence/A.M. Grabetz APPROVED BY: 

MOTION PASSED BY: Christopher B.T. Coffin Unanimous: Yes No

SECONDED BY: Nicole Terminelli Abstained By: N/A

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, BOARD MEETING**

Agenda Item A. General Administration

4. Appointment of Director of Economic Development

REPORT:

After thorough review and evaluation of those applications selected for further consideration, interviews were conducted with candidates for the Director of Economic Development position. Based on the results of those interviews, it is recommended that Anthony Adamczyk be appointed to the position of Director of Economic Development at the starting salary of \$85,000, prorated effective on or about 02/14/2022, with a one-year probationary period and management confidential benefits.

RESOLUTION:

RESOLVED, that the Executive Director is hereby authorized and directed to appoint Anthony Adamczyk to the position of Director of Economic Development with the Ogdensburg Bridge and Port Authority at the starting salary of \$85,000, prorated effective on or about 02/14/2022, with a one-year probationary period and management confidential benefits.

INITIATOR/PREPARER: Patricia Nisco/A.M. Grabetz APPROVED BY: 

MOTION PASSED BY: _____ Unanimous: Yes No

SECONDED BY: _____ Abstained By: _____

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, BOARD MEETING**

Agenda Item D. Ogdensburg International Airport
1. Approval of ACIP

REPORT:

The Ogdensburg Bridge and Port Authority's Five-Year Capital Improvement Program is updated on a yearly basis and submitted to the Federal Aviation Administration pursuant to FAR Part 139 requirements for the Airport.

Attached is the Five-Year Capital Plan for the Ogdensburg International Airport for the period 2022 through 2026 as prepared by McFarland-Johnson, Inc.

Staff recommends approval of the Program as presented.

RESOLUTION:

RESOLVED, that the Executive Director is hereby authorized and directed to notify McFarland-Johnson, Inc. of approval of the Five-Year Capital Improvement Program for the Ogdensburg International Airport for the period 2022 through 2026.

INITIATOR/PREPARER: Stephanie L. Saracco/A.M. Grabetz APPROVED BY: 

MOTION PASSED BY: _____ Unanimous: Yes No

SECONDED BY: _____ Abstained By: _____

Ogdensburg International Airport
Capital Improvement Program

Project Description/Narrative	NPR	Work Code	Entitlement	Capex Entitlement	Federal Funds (\$1,000)	Discretionary	State Appropriation	Supplementary Discretionary	State Matching Funds (\$1,000)	Local (\$1,000)	PFIC	Other	State funded only	Totals (\$1,000)	Environmental Type	Environmental Status	Date:	10/21/2021
			State:		NY	NY			36-0089				LOC ID:		OGS			
			Airport:		Ogdensburg International Airport													
2022 (entitlements estimated at \$1,000,000)																		
Construct Snow Removal Equipment Building (Design)	50	STBD,SN	\$ 370						\$ 10	\$ 10			\$ 390	EA	▼	Complete		
Airport Drainage Improvements - Construction	41	STAP,DR	\$ 1,284			\$ 208			\$ 39	\$ 39			\$ 1,570		▼	Complete		
Construct Service Road to Snow Removal Equipment Building (Design)	40	OT,SV,CO	\$ 50						\$ 2	\$ 2			\$ 54		▼	Complete		
Design/Construct Maintenance Facility									\$ 150	\$ 1,350			\$ 1,500	Carex	▼	Not Started		
Security Improvements									\$ 150	\$ 1,350			\$ 1,500	Carex	▼	Not Started		
Public Sewer Connection									\$ 975				\$ 975	Carex	▼	Not Started		
Design/Construct Terminal Expansion									\$ 25,000	\$ 25,000			\$ 25,000	Carex	▼	Not Started		
Total FY2022			\$ 1,704	\$ -	\$ -	\$ 208	\$ -	\$ -	\$ 51	\$ -	\$ 1,326	\$ -	\$ 27,700	\$ 30,989				
2023 (entitlements estimated at \$1,000,000)																		
Terminal Apron Expansion - Design	67	CA,AP,EX	\$ 190						\$ 5	\$ 5			\$ 200	EA	▼	Complete		
Construct Snow Removal Equipment Building (Design)									\$ -	\$ -			\$ 200					
Total FY2023			\$ 190	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ 5			\$ -	\$ 200				
2024 (entitlements estimated at \$1,000,000)																		
Construct Snow Removal Equipment Building (Construction)	50	STBD,SN	\$ 1,810		\$ 2,203				\$ 98	\$ 98			\$ 4,209		▼	Complete 4/23/21		
Construct Service Road to Snow Removal Equipment Building (Construction)	40	OT,SV,CO	\$ -		\$ 500				\$ 20	\$ 20			\$ 540		▼	Complete		
Total FY2024			\$ 1,810	\$ -	\$ 2,703	\$ -	\$ -	\$ -	\$ 118	\$ -	\$ 118	\$ -	\$ -	\$ 4,749				
2025 (entitlements estimated at \$1,000,000)																		
Snow Removal Equipment Acquisition	75	ST,EQ,SN	\$ 940						\$ 25	\$ 25			\$ 990	Carex	▼	In Progress		
Terminal Apron Expansion - Construction	67	CA,AP,EX	\$ 60		\$ 1,840				\$ 50	\$ 50			\$ 2,000	EA	▼	Complete		
Total FY2025			\$ 1,000	\$ -	\$ 1,840	\$ -	\$ -	\$ -	\$ 75	\$ -	\$ 75	\$ -	\$ -	\$ 2,990				
2026 (entitlements estimated at \$1,000,000)																		
ARFF Equipment	87	SA,EQ,RF	\$ 940						\$ 25	\$ 25			\$ 990	Carex	▼	In Progress		
Snow Removal Equipment Acquisition with blower	85	ST,EQ,SN	\$ 60		\$ 880				\$ 25	\$ 25			\$ 990	Carex	▼	In Progress		
Total FY2026			\$ 1,000	\$ -	\$ 880	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ -	\$ 1,980				

Figure 5-9: Alternative 4

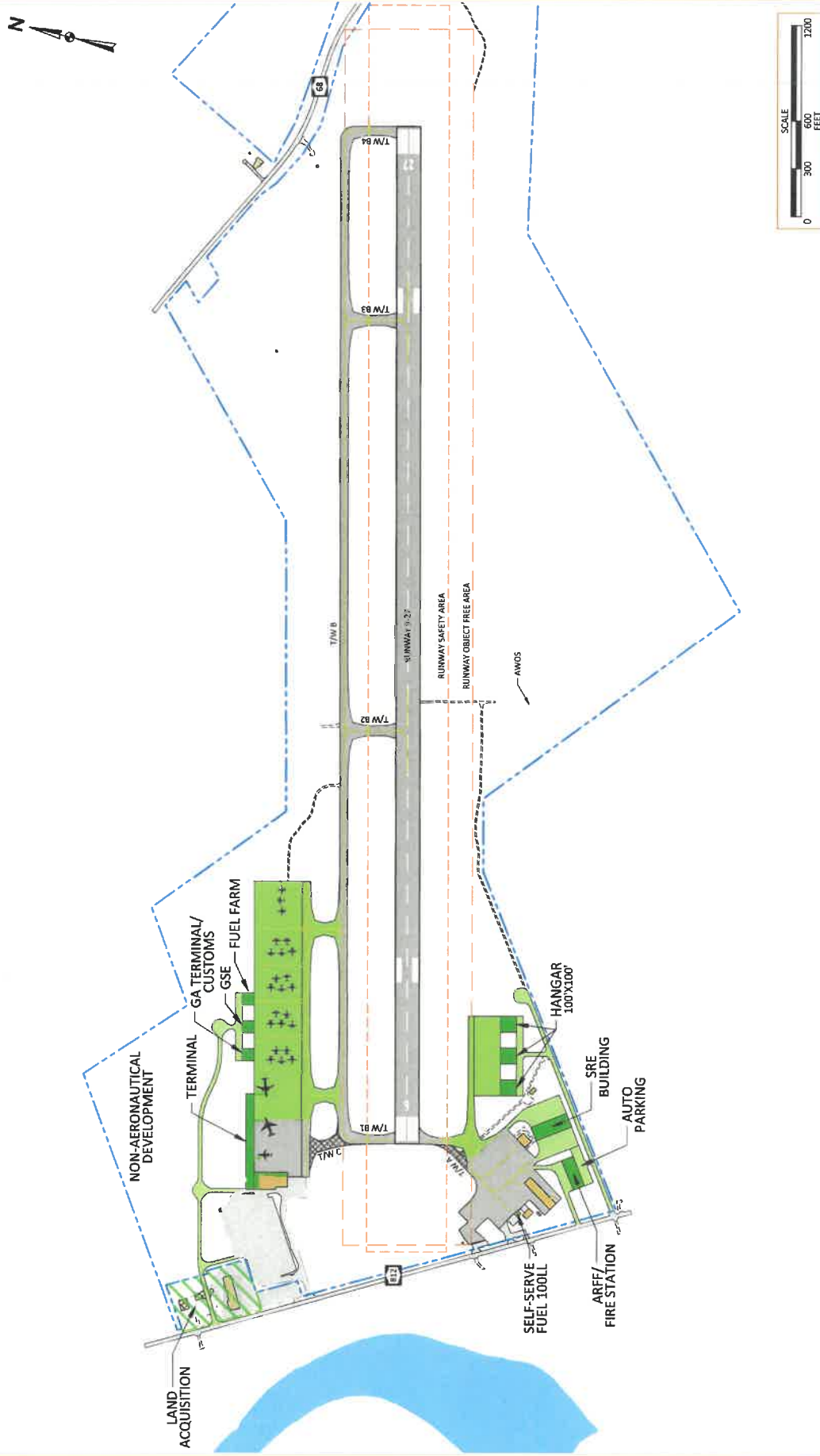
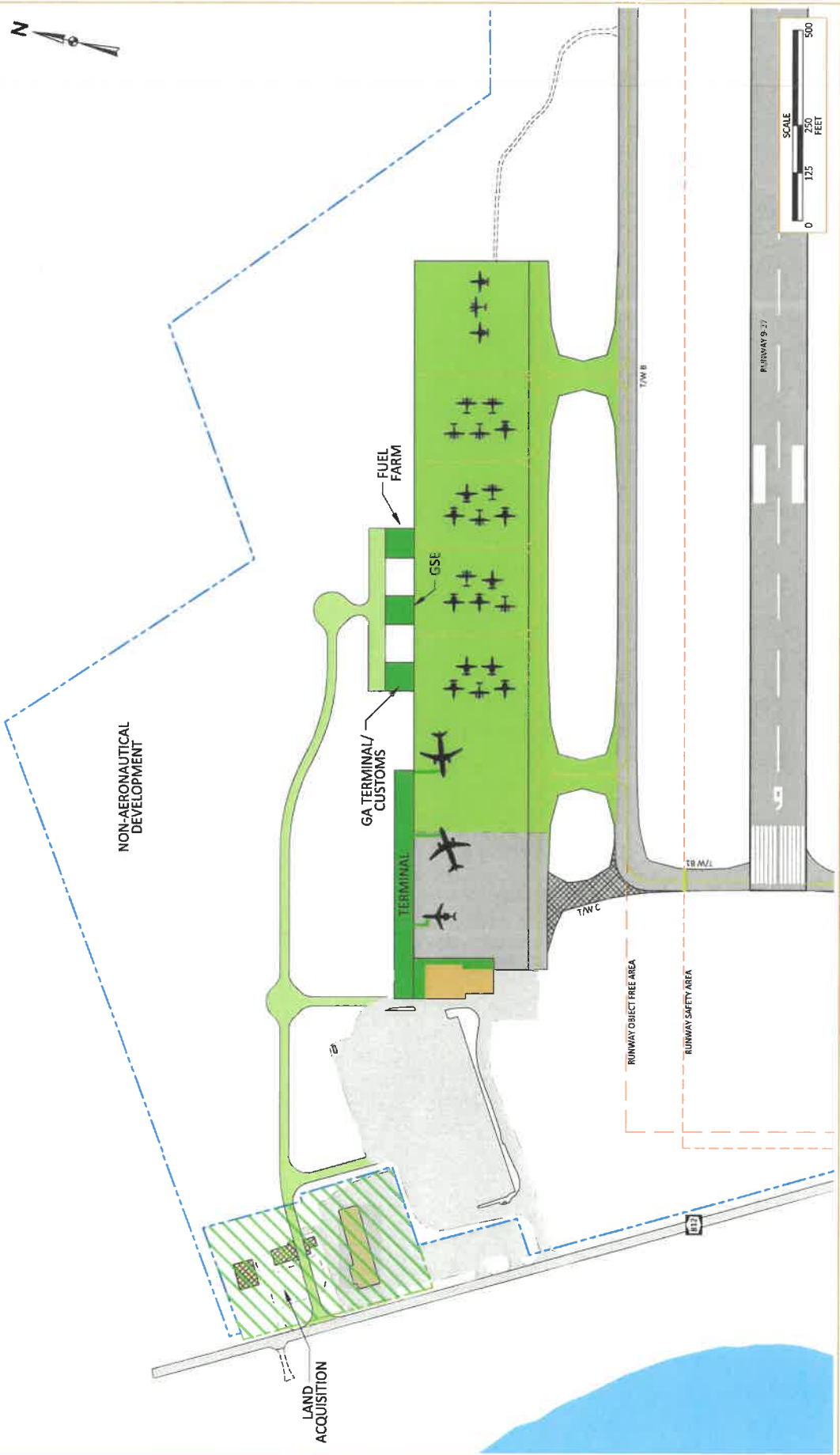




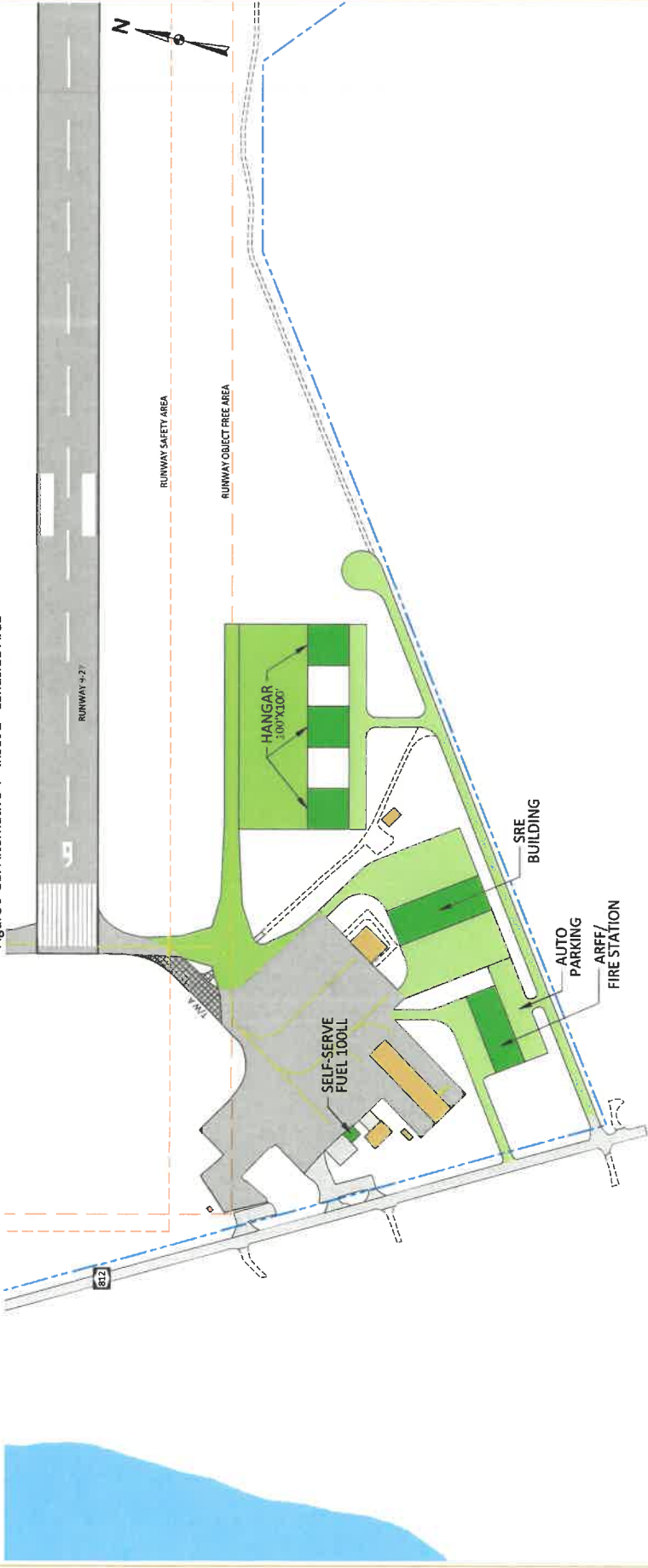
Figure 5-10: Alternative 4 - Inset 1 - Terminal Area



K:\Documents\17891_15 Terminal Area Plan\Drawings\Figures\A4\TMA1785.dwg



Figure 5-11: Alternative 4 - Inset 2 - Landside Area



CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2022

Project Title: Construct Snow Removal Equipment Building (17,000 SF Building and 100,000 SF service apron and access road) (Design)

Project Cost Estimate: \$444,000

Project Description: Construct a 17,000 Square Foot Snow Equipment Building and 100,000 square feet of asphalt pavement. The building will include approximately 14,000 square feet for vehicle and material storage and 3,000 square feet for administrative space. The facilities will be constructed to house all of the eligible equipment as well as a wash bay, heated storage areas for deicing materials, and sand. Office space will include restrooms, part storage, a snow desk, supervisors office and kitchen/breakroom. The paved area around the building will allow for snow removal equipment to enter and exit the building.

Project Justification: Equipment required to maintain the airfields condition during winter weather needs to be protected from the elements. During winter months some of the equipment is kept running 24 hours a day, 7 days a week. Recent ice storms in particular have created an issue with existing SRE equipment.

Pavement Condition Index (If Applicable):	N/A
Proposed Design Completion Date:	February 2023

Work Code	NPR	Project Title	Federal Share
ST, BD, CN	50	Construct Snow Removal Equipment building	\$370,000
OT, SV, CO	40	Construct Service Road /Apron to SRE Bld	\$50,000
Total Federal Share			\$420,000

Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).	CatEx Complete
Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.	On file
Project on Approved Airport Layout Plan (ALP) Date of Approval.	N/A
Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.	N/A

Project Sketch (Attached):

To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.

Signature of Authorized Representative: _____ Date: _____

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year:2022

Project Title: Airport Drainage Improvements - (Construction)

Project Cost Estimate: \$1,580,000

Project Description: Project involves construction of drainage improvements recommended as part of the drainage study, completed in 2019. These include re-configuration of the existing drainage system in the western portion of airport property and providing additional drainage capacity to accommodate the existing airport configuration between the airport and the Oswegatchie River to the west. The project includes replacing a culvert/drainage system under route 812 which includes 350 feet of reinforced concrete pipe, 2000 feet of High Density Polyethylene Pipe, 3,800 linear feet of dry swale, drainage structures, end sections and flap gates, road MPT and repair, grading of existing drainage basins, 1200 linear feet of pipe lining as well as topsoil and seeding of disturbed areas.

Project Justification: OGS is situated on poorly drained soil and has a high water table, creating persistent drainage issues on the airport. The project will increase the capacity of the existing drainage system, addressing existing ponding issues and enhancing compliance with stormwater quality regulatory requirements for airport improvements.

Pavement Condition Index (If Applicable):	N/A
Proposed Design Completion Date:	December 2022

Work Code	NPR	Project Title	Federal Share
ST AP DR	41	Airport Drainage Improvements (Design)	\$1,490,000
Total Federal Share			\$1,490,000

Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).	Environmental Assessment completed 4/23/21.
Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.	On file
Project on Approved Airport Layout Plan (ALP) Date of Approval. 2015	Yes, expanding existing facility.
Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.	N/A

Project Sketch (Attached):

To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.

Signature of Authorized Representative: _____ Date: _____

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2023

Project Title: Terminal Apron Expansion (20,000 SY) -(Design)

Project Cost Estimate: \$200,000

Project Description: The project involves construction of an approximately 20,000 sy expansion of the terminal apron at OGS. The apron expansion was identified as a critical need in the ongoing Terminal Area Plan update.

Project Justification: The existing terminal apron was designed to accommodate a single Airbus A320 and Cessna 402 simultaneously. Since completion of the Runway 27 extension in 2016, the apron capacity has been insufficient, with multiple instances of 2 A320's present on the apron simultaneously. In addition, the Cessna 402 was upgauged to a CRJ 200 in 2019, presenting significant operational challenges when the A320 and CRJ 200 are operating simultaneously. The apron capacity is insufficient to accommodate these operations and will force aircraft to stage on the parallel taxiway until the apron expansion is complete.

Pavement Condition Index (If Applicable): NA

Proposed Design Completion Date: February 2024

Work Code	NPR	Project Title	Federal Share
CA AP EX	67(Ent)	Terminal Apron Expansion (Design)	\$190,000
Total Federal Share			\$190,000

<p>Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).</p>	<p>Environmental Assessment is complete.</p>
<p>Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.</p>	<p>On file</p>
<p>Project on Approved Airport Layout Plan (ALP) Date of Approval.</p>	<p>Terminal Area Plan completed.</p>
<p>Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.</p>	<p>N/A</p>
<p>Project Sketch (Attached):</p>	
<p>To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.</p>	
<p>Signature of Authorized Representative: _____</p>	<p>Date: _____</p>

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2024

Project Title: Construct Snow Removal Equipment Building (17,000 SF building and 100,000 SF service apron and access road) (Construction)

Project Cost Estimate: \$4,735,000

Project Description: Construct a 17,000 Square Foot Snow Equipment and 100,000 square feet of asphalt pavement. The building will include approximately 14,000 square feet for vehicle and material storage and 3,000 square feet for administrative space. The facilities will be constructed to house all of the eligible equipment as well as a wash bay, heated storage areas for deicing materials and sand. Office space will include restrooms, part storage, a snow desk, supervisors office and kitchen/breakroom. The paved area around the building will allow for snow removal equipment to enter and exit the building.

Project Justification: Equipment required to maintain the airfields condition during winter weather needs to be protected from the elements. During winter months some of the equipment is kept running 24 hours a day, 7 days a week. Recent ice storms in particular have created an issue with existing SRE equipment.

Pavement Condition Index (If Applicable):	N/A
Proposed Design Completion Date:	December 2025

Work Code	NPR	Project Title	Federal Share
ST,BD, CN	50	Construct Snow Removal Equipment building	\$3,985,000
OT, SV, SN	40	Construct Service Road to SRE Bld	\$500,000
Total Federal Share			\$4,485,000

Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).	CatEx Complete
Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.	On file
Project on Approved Airport Layout Plan (ALP) Date of Approval.	N/A
Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.	N/A
Project Sketch (Attached):	
To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.	
Signature of Authorized Representative: _____	Date: _____

(Updated 3/19/2017)

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2025

Project Title: Acquire Snow Removal Equipment (Plow/Broom)

Project Cost Estimate: \$990,000

Project Description: The proposed project includes the purchase of Snow Removal Equipment (SRE), to include a Carrier vehicle with 22 Foot Power Reversible Snow Plow with and twenty foot pintle eye tow behind broom.

Project Justification: OGS works with 6 pieces of Snow Removal equipment well below the 9 pieces the airport is eligible for, 2 of which are over 20 years old. The new equipment will allow OGS to reliably conduct snow removal operations using reliable modern equipment. Equipment required for clearing snow and ice from the runways, principal taxiways, aprons, and emergency access roads is justified by AC 150/5200-30, Airport Field Condition Assessments and Winter Operations Safety and AC 150/5220-20A, Airport Snow and Ice Control Equipment. Pavement area calculations and FAA Form 5100-141 were previously submitted.

Pavement Condition Index (If Applicable): N/A

Proposed Design Completion Date: N/A

Work Code	NPR	Project Title	Federal Share
ST EQ SN	75	Acquire Snow Removal Equipment (with broom)	\$ 940,000
			\$
			\$
Total Federal Share			\$ 940,000

Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).	CatEx to be completed
Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.	On File
Project on Approved Airport Layout Plan (ALP) Date of Approval.	N/A
Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.	N/A

Project Sketch (Attached): N/A

To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.

Signature of Authorized Representative: _____

Date: _____

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year:2025

Project Title: Terminal Apron Expansion (20,000 SY) –(Construction)

Project Cost Estimate: \$2,000,000

Project Description: The project involves construction of an approximately 20,000 sy expansion of the terminal apron at OGS. The apron expansion was identified as a critical need in the Terminal Area Plan update recently completed.

Project Justification: The existing terminal apron was designed to accommodate a single Airbus A320 and Cessna 402 simultaneously. Since completion of the Runway 27 extension in 2016, the apron capacity has been insufficient, with multiple instances of 2 A320's present on the apron simultaneously. In addition, the Cessna 402 was ungauged to a CRJ 200 in 2019, presenting significant operational challenges when the A320 and CRJ 200 are operating simultaneously. The apron capacity is insufficient to accommodate these operations and will force aircraft to stage on the parallel taxiway until the apron expansion is complete.

Pavement Condition Index (If Applicable):	NA
Proposed Design Completion Date:	December 2025

Work Code	NPR	Project Title	Federal Share
CA AP EX	67(Ent)	Expand Apron	\$60,000
CA AP EX	67(Disc)	Expand Apron	\$1,840,000
Total Federal Share			\$1,900,000

<p>Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).</p>	Environmental Assessment is complete.
<p>Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.</p>	On file
<p>Project on Approved Airport Layout Plan (ALP) Date of Approval.</p>	Terminal Area Plan to be completed July 2020.
<p>Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.</p>	N/A

Project Sketch (Attached):

To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.

Signature of Authorized Representative: _____ Date: _____

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2026

Project Title: Acquire Airfield Rescue and Firefighting Vehicle

Project Cost Estimate: \$900,000

Project Description: Project involves acquisition of 4x4 Airport Rescue and Firefighting (ARFF) Vehicle meeting Index A standards. The proposed ARFF vehicle will replace existing Index B Truck purchased used.

Project Justification: Ogdensburg International Airport (OGS) is a Part 139 certificated airport. OGS's Part 139 Airport Certification Manual states that the airport must meet Index A requirements based on the Airbus 320. OGS currently owns and operates one Index B ARFF Vehicles, which is over 15 years old.

Pavement Condition Index (If Applicable): N/A

Proposed Design Completion Date: N/A

Work Code	NPR	Project Title	Federal Share
ST EQ RF	87	Acquire ARFF Equipment	\$ 940,000
			\$
			\$
Total Federal Share			\$ 940,000

<p>Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).</p>	CatEx to be completed
<p>Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.</p>	On File
<p>Project on Approved Airport Layout Plan (ALP) Date of Approval.</p>	N/A
<p>Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.</p>	N/A
<p>Project Sketch (Attached): N/A</p>	
<p>To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.</p>	
<p>Signature of Authorized Representative: _____</p>	<p>Date: _____</p>

(Updated 3/19/2017)

CIP PROJECT DATA SHEET

Airport: Ogdensburg International Airport (OGS)

Fiscal Year: 2026

Project Title: Acquire Snow Removal Equipment (Blower)

Project Cost Estimate: \$990,000

Project Description: The proposed project includes the purchase of Snow Removal Equipment (SRE), with an integral snow blower.

Project Justification: The new equipment will allow OGS to reliably conduct snow removal operations using reliable modern equipment. Equipment required for clearing snow and ice from the runways, principal taxiways, aprons, and emergency access roads is justified by AC 150/5200-30, Airport Field Condition Assessments and Winter Operations Safety and AC 150/5220-20A, Airport Snow and Ice Control Equipment. Pavement area calculations and FAA Form 5100-141 were previously submitted.

Pavement Condition Index (If Applicable): N/A

Proposed Design Completion Date: N/A

Work Code	NPR	Project Title	Federal Share
ST EQ SN	75	Acquire Snow Removal Equipment (Blower)	\$ 940,000
			\$
			\$
Total Federal Share			\$ 940,000

Environmental Finding Type and Date of Approval (CatEx, Short Form EA, or EA).	CatEx to be completed
Land Title and Exhibit "A" Map in Accordance with SOP Date Completed and Copy of Exhibit "A" Attached.	On File
Project on Approved Airport Layout Plan (ALP) Date of Approval.	N/A
Airspace Status Airspace #, Determination, Date of Finding or Timing of Submittal.	N/A
Project Sketch (Attached): N/A	
To the best of my knowledge and belief, all data shown on this CIP Data Sheet are true and correct and has been duly authorized by the Sponsor.	
Signature of Authorized Representative: _____	Date: _____

(Updated 3/19/2017)

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, BOARD MEETING**

Agenda Item E. Port of Ogdensburg

1. Approval of OMLC Addendum to the Marketing and Logistics Support Agreement

REPORT:

Staff has negotiated an addendum to the Marketing and Logistics Support Agreement with Ogdensburg Marketing & Logistics Co., LLC (OMLC), to promote and develop the Port of Ogdensburg, attract shipping opportunities, and to develop other modes of transportation at the Port of Ogdensburg to create additional jobs for northern New York. The Addendum will extend the agreement for an additional ten years, commencing on October 1, 2024, and ending on September 30, 2034. The addendum will reduce OMLC's management fee by half, effective January 1, 2022.

RESOLUTION:

RESOLVED, that the Executive Director is hereby authorized and directed to execute an addendum to the Marketing and Logistics Support Agreement with Ogdensburg Marketing & Logistics Co., LLC (OMLC) extending the agreement for a ten-year period effective on October 1, 2024, and expiring on September 30, 2034; and be it,

FURTHER RESOLVED, that Ogdensburg Marketing & Logistics Co., LLC (OMLC) management fee shall be reduced by half, effective January 1, 2022.

INITIATOR/PREPARER: Steven J. Lawrence/A.M. Grabetz APPROVED BY: 

MOTION PASSED BY: Christopher B.T. Coffin Unanimous: Yes No

SECONDED BY: Nicole Terminelli Abstained By: N/A

**1st ADDENDUM
TO THE MARKETING AND LOGISTICS SUPPORT AGREEMENT
DATED OCTOBER 1st, 2014**

This 1st Addendum (hereinafter the "**Addendum**") is made and entered into as of January 1st, 2022 (the "**Effective Date**"), by and between:

OGDENSBURG MARKETING & LOGISTICS CO., LLC., a limited liability corporation duly created and organized under the laws of the State of Delaware, having its registered office at 1209, Orange Street, Wilmington, Delaware, 19801, acting and represented herein by Mr. Stephen Mosher, its Vice-President, duly authorized as he so declares pursuant to a resolution of the Board of Directors dated [...], a certified copy of which being attached hereto as Schedule "A" to form an integral part hereof;
(hereinafter "**OMLC**")

and

OGDENSBURG BRIDGE AND PORT AUTHORITY, a public benefit corporation created and organized under the laws of the State of New York, having a place of business at 1, Bridge Plaza, Ogdensburg, New York, 13669, acting and represented herein by [...], its Executive Director, duly authorized as he so declares pursuant to a resolution of the Board of Directors dated [...], a certified copy of which being attached hereto as Schedule "B" to form an integral part hereof
(hereinafter "**OBPA**")

OMLC and OBPA hereinafter sometimes referred to individually as "**Party**" and collectively as "**Parties**"

WHEREAS the Parties have signed a marketing and logistics support agreement dated October 1st, 2014 with respect to certain services provided by OMLC to OBPA at the Port of Ogdensburg, in the State of New York (the "**Contract**");

WHEREAS the Parties wish to amend the Contract as provided for in this Addendum;

NOW THEREFORE, in consideration of the mutual covenants contained herein, and intending to be legally bound, the Parties hereby agree as follows:

1. The Contract is modified as follows:

- 1.1. Paragraph 2.4 of the Contract is amended to add the words “half of” after the words “payment of” in the first sentence, at the beginning of the last sentence and after the words “per hour applicable on” in the last sentence, as follows:

2.4 Invoicing of the Manager’s Salary: OMLC shall issue to the OBPA in the five (5) days following the end of each month an invoice for the payment of **half of** one twelfth (1/12) of the Manager’s salary and benefits, as such are provided for in Schedule “G” for the period starting on the Commencement Date and expiring on December 31st, 2015. The amounts of the Manager’s salary and benefits shall be renegotiated by OMLC and the OBPA not less than thirty (30) days before said date and each anniversary date thereof during the term of this Agreement. The invoices related to the payment of the Manager’s salary and benefits shall be due and payable by the OBPA in the thirty (30) days following the reception of the invoices. **Half of** the Manager’s salary and benefits shall be a direct cost for the calculation of the Fees on New Contracts to be recouped by the OBPA at a rate of 0.125% per hour applicable on **half of** the total compensation provided for at Schedule “G”.

- 1.2. The following paragraph is added after paragraph 4.2 of the Contract:

4.2.1 Second Term: After the Initial Term, the term of the Agreement shall be extended for a second term of ten (10) years beginning on October 1st, 2024, and ending on September 30th, 2034 (the “Second Term”).

- 1.3. Paragraph 4.3 of the Contract is amended to replace the first instance of “Initial Term” by “Second Term” and by adding “and the Second Term” after the second instance of “Initial Term” and by adding “, the Second Term” after the third instance of “Initial Term”, as follows:

4.3 Subsequent Terms: The **Second Term** may be renewed for additional and subsequent periods of five (5) years each upon the same terms and conditions as shall be provided for in the Agreement (in each case, an “Additional Term,” and with the Initial Term **and the Second Term**, the “Term”), if mutually agreed to in writing by the Parties at the latest sixty (60) days prior to the expiry of the Initial Term, **Second Term** or Additional Term, if any, or on such other date the Parties may mutually agree to in writing.

- 1.4. Paragraph 4.6.4 of the Contract is amended to replace “30” with “180”, as follows:

4.6.4 In addition to the foregoing Events of Default, the OBPA may terminate this Agreement in the event the Manager shall cease to have a Transportation Workers Identification Credential (“TWIC”), and such TWIC shall not be restored within **180** days.

- 1.5. Schedule “I (A)” of the Contract is amended to strike out the line “Marketing Manager – OBPA (Rate=0.125% Sched G) OBPA 17.00 136.67 2,323.44 –”.

2. GENERAL

2.1. Except as otherwise expressly provided in this Addendum, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

2.2. The Addendum enters into effect at the Effective Date.

IN WITNESS WHEREOF, THE PARTIES HAVE SIGNED THIS ADDENDUM:

**OGDENSBURG MARKETING & LOGISTICS
CO., LLC.**

**OGDENSBURG BRIDGE AND PORT
AUTHORITY**

Per: Stephen Mosher

Per: [...]

Project

**OGDENSBURG BRIDGE & PORT AUTHORITY
JANUARY 13, 2022, ANNUAL BOARD MEETING**

Agenda Item F. Other Such Matters

1. Approval of Supplement No. 5 with NAC Logistics

REPORT:

Staff has prepared a lease supplement with NAC Logistics for a parking area at the Bridge Administration at the rate of \$400 per month for the period November 1, 2021, through October 31, 2022.

All other terms and conditions of the original lease shall remain in full force and effect.

RESOLUTION:

RESOLVED, that the Executive Director is hereby authorized and directed to execute Supplement No. 5 with NAC Logistics for a parking area at the Bridge Administration at the rate of \$400 per month for the period November 1, 2021, through October 31, 2022.

INITIATOR/PREPARER: Steven J. Lawrence/A.M. Grabetz APPROVED BY: _____

MOTION PASSED BY: _____ Unanimous: Yes No

SECONDED BY: _____ Abstained By: _____



Frederic Remington Art Museum

December 22, 2021

Mr. Steve Lawrence
Ogdensburg Bridge & Port Authority
1 Bridge Plaza
Ogdensburg, NY 13669

RECEIVED

DEC 27 2021

OGDENSBURG BRIDGE
AND PORT AUTHORITY

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Board of Trustees
Tonki Downs
Amanda Hitterman
Jim Lyons-Hart
Jeanine McLellan
Rhonda Roethel
Susan Schwartz
William Small

Dear Mr. Steve Lawrence,

We are very grateful to you for your generosity to the Frederic Remington Art Museum. Thank you for your year-end gift of \$100.00. Your gift will help support the Museum's educational programs, our excellent exhibitions, a variety of community events and more.

Your gift to the Frederic Remington Art Museum will make a meaningful difference. For some of you, this gift is in addition to your annual membership, volunteer work, and in-kind donations. Your generosity in so many ways helps us continue our mission and achieve our strategic planning goals.

The Frederic Remington Art Museum is a 501 (c) (3) organization and, as such, your donation to the Annual Appeal is fully tax deductible.

On behalf of the Museum Board of Trustees and Staff, I thank you for your ongoing support of the Frederic Remington Art Museum. We look forward to and encourage your involvement in the year to come. With the support of so many devoted benefactors like you, we eagerly await the opportunities ahead in 2022!

With sincere gratitude,

Craig Chevalier, President

Doug McDonald, Director

*Steve,
Thank you for
your support
and the OBPA's
Hoping to see
you in the
New Year. Best
wishes for 2022*

https://www.nny360.com/top_stories/obpa-board-calls-on-state-federal-government-for-more-funding-toward-42-million-dredging-project/article_ecc3bec7-c608-5ff6-87e4-5c76c860ec4a.html

OBPA board calls on state, federal government for more funding toward \$42 million dredging project

By ANDY GARDNER

agardner@wdt.net

Dec 19, 2021



The Port of Ogdensburg. The Ogdensburg Bridge and Port Authority is calling on the state and federal governments to contribute more toward a \$42.6 million dredging project. Christopher Lenney/Watertown Daily Times

OGDENSBURG — The Ogdensburg Bridge and Port Authority Board of Directors is calling on the state and federal governments to contribute more toward a project to dredge the city's harbor and expand the port.

OBPA Director Steven J. Lawrence told the board the total project price tag, because of contingencies the Army Corps of Engineers is required to build into the project price, will cost \$42.6 million.

“The numbers are quite staggering,” he told the board. “The Corps has really tight specs ... and a lot of requirements.”

A resolution calls on the federal government to provide \$5 million in funding, on top of \$5 million already secured, and another \$11.4 million from the state, on top of \$19.2 million already secured. The resolution says OBPA has secured \$219,000 for the effort.



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Ad by

“The potential here is so much more than I think a lot of people realize ... If we expand this port, it can change a lot of what’s going on with economic activity in the north country,” board Chairman Vernon D. “Sam” Burns said.

Mr. Lawrence said he’s hopeful that the federal Infrastructure Investment and Jobs Act may be of some help.

“The passage of the infrastructure bill, where is that money going?” he said. “We haven’t heard anything about funding for the port or the bridge.”

“If people around this country think we don’t need to invest in infrastructure, they’re not aware of what’s going on,” he added.

Mr. Lawrence said it comes down to “circumstance and construction costs ... that’s happening everywhere in the state and the country.”

The dredging project would modify a 300-by-500-foot section of the federal channel to an authorized depth from 19 feet to 27 feet. In May, officials had believed the project would come in at just under \$7 million.