

OGDENSBURG BRIDGE & PORT AUTHORITY
FACILITIES COMMITTEE MEETING
MONDAY, MARCH 28, 2022

A meeting of the Facilities Committee of the Ogdensburg Bridge and Port Authority was held in the boardroom of the Administration Building on Monday, March 28, 2022 at 3:30 PM.

The following were present:

David D. King, Member, Committee Chair
Jennifer Quirk-Pickman, Member
Vernon D. Burns, Board Chair
Steven J. Lawrence, Executive Director
Patricia A. Nisco, Chief Financial Officer
Stephanie L. Saracco, Airport Manager
Anthony Adamczyk, Director of Economic Development

Committee Chair King called the meeting to order at 3:33 PM.

A. Ogdensburg International Airport

1. Update of AEAS Application. Executive Director Steven J. Lawrence reported that the Authority's AEAS application was submitted on March 22, 2022 and the Department of Transportation has confirmed receipt. It will be 3 to 4 weeks before the Authority receives a reply. The proposed airline has come for a tour of the airport. Chief Financial Officer Patricia A. Nisco has been working on financing for the program. Airport Manager Stephanie L. Saracco stated that she has spoken with the DOT and the application is moving through the process. Executive Director Steven J. Lawrence added that Senator Schumer's office wants to be kept apprised of the application's progression.

B. Port of Ogdensburg

1. Approval of Base Bid Award for Telescoping Stacking Conveyor. The Authority solicited bids on March 2, 2022 for the purchase of new Telescoping Stacker Conveyor for the

Port of Ogdensburg. The Authority received 3 bids. Based upon the attached bid analysis, available CRISI Grant funding and the vendors' qualifications, staff is recommending award of the lowest bid to US Material Handling Corporation, East Syracuse, NY for a cost not to exceed \$439,090.26.

The project cost (\$439,090.26) is being funded as follows:

The Consolidated Rail Infrastructure and Safety Improvements Program has an \$800,000 maximum funding match for the purchase of all the equipment to be purchased by the CRISI grant funding. The remaining CRISI funding match can only fund 59% of this equipment purchase. The OBPA is responsible for the remaining 41%.

CRISI Grant (59%)	\$261,232.45
Ogdensburg Bridge and Port Authority (41%)	<u>\$177,857.81</u>
	\$439,090.26

Board Chair Vernon D. Burns asked if other funding could be obtained for the hydraulic conveyor. Executive Director Steven J. Lawrence answered that it would not be possible to get more Federal funding but that State funding could be a possibility. Mr. Lawrence added that the Authority can also ask for partial payment when 50% of the manufacturing is complete, which would help spread out the cost. On a motion by Jennifer Quirk-Pickman, seconded by Vernon D. Burns, it was,

RESOLVED, that the Executive Director is hereby authorized and directed to execute a Purchase Order with US Material Handling Corporation, East Syracuse, NY, for a Telescoping Stacker Conveyor for the Port of Ogdensburg for a cost not to exceed \$439,090.26. and be it,

FURTHER RESOLVED, that this project cost (\$439,090.26) is being funded as follows:

The Consolidated Rail Infrastructure and Safety Improvements Program has an \$800,000 maximum funding match for the purchase of all the equipment to be purchased by the CRISI grant funding. The remaining CRISI funding match can only fund 59% of this equipment purchase. The OBPA is responsible for the remaining 41%.

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	\$439,090.26

and be it,

FURTHER RESOLVED, that acceptance and approval of this contract with US Material Handling Corporation, East Syracuse, NY is contingent upon funding, acceptance, and approval by the Federal Railroad Administration which administers the CRISI Grant Award.

A voice vote was called.

MOTION MOVED TO FULL BOARD

Executive Director Steven J. Lawrence asked the Committee if they would like to do an RFQ for engineering consultants to work on the rail upgrade project or if they would like the RFQ to be for a 5-year term. Board Chair Vernon D. Burns stated that with the dredging and expansion project not completed yet, it might make sense to look ahead a few years. Committee Chair David D. King agreed and added that 5 years gives enough time to plan. On a motion by Jennifer Quirk-Pickman, seconded by Vernon D. Burns, the meeting adjourned at 3:52PM.

David King
Facilities Committee Chairperson