

OGDENSBURG BRIDGE AND PORT AUTHORITY
ANNUAL BOARD MEETING
THURSDAY, JANUARY 12, 2023

I. Meeting Called to Order by Chairperson Vernon D. Burns at 5:00 PM.

II. Letters and Communications to the Board

III. Approval of Board Minutes:

-December 13, 2022

IV. Report from Nominating Committee

V. Election of Officers:

Chairperson
Vice Chairperson
Secretary
Treasurer
Assistant Secretary
Assistant Treasurer
Member

Designation of Staff:

Executive Director
Chief Financial Officer

Other Appointments:

Counsel: Wladis Law Firm; Gowling Lafleur Henderson LLP

Newspapers for Legal Notices: Watertown Daily Times

Banks: Community Bank, N.A.; M&T Bank N.A. (Wilmington Trust); Watertown Savings Bank; Tompkins Trust; Key Bank, Bank of America; and other Full-Service Commercial Institutions

VI. Reports

Presentations and Reports:

1. Reports:
 - a) Income/Expense Report
 - b) Bridge Traffic Report
 - c) Airport Activity/Occupancy Report
 - d) Port Activity Report
 - e) Building Occupancy Report
 - f) Industrial/Commercial Prospect Report

VII. Unfinished Business. None.

VIII. Business Items.

A. General Administration

1. Committee Assignments
2. Approval of State-Mandated Officer Appointments
3. Approval of Collective Bargaining Agreement with CSEA Local 1000

B. Ogdensburg-Prescott International Bridge

1. Approval of Lease Supplement No. 19 with Cr. Carol Griffith/Harold Lambert
2. Approval of Lease Supplement No. 4 with Demers, Inc.

C. Commerce Park

1. Approval of Lease Supplement No. 4 with Quality Hearing Instruments

D. Ogdensburg International Airport

1. Approval of T-Hanger Lease Agreement with Bird Tate
2. Approval of Purchase of New Deal Blend Runway De-icer
3. Approval of Advertising Agreement with WPBS
4. Approval of St. Lawrence County ARPA Tourism, Travel and Hospitality Promotion Program Grant Agreement

E. Port of Ogdensburg
None

F. Other Such Matters

IX. Concluding Comments from Citizens, Board Members, and/or Authority Staff.

X. Next Meeting Dates:

February 09, 2023	Thursday	5:00 PM	_____	(Proposed)
March 09, 2023	Thursday	5:00 PM	_____	(Proposed)
April 13, 2023	Thursday	5:00 PM	_____	(Proposed)
May 11, 2023	Thursday	5:00 PM	_____	(Proposed)
June 08, 2023	Thursday	5:00 PM	_____	(Proposed)
July 13, 2023	Thursday	5:00 PM	_____	(Proposed)
August 10, 2023	Thursday	5:00 PM	_____	(Proposed)
September 14, 2023	Thursday	5:00 PM	_____	(Proposed)
October 12, 2023	Thursday	5:00 PM	_____	(Proposed)
November 09, 2023	Thursday	5:00 PM	_____	(Proposed)
December 14, 2023	Thursday	5:00 PM	_____	(Proposed)

XI. Adjournment

Dated: January 11, 2022



Steven J. Lawrence
Executive Director

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Board of Directors:

Mr. Vernon D. "Sam", Burns, Chair
Ms. Megan J.M. Whitton, Vice Chair
Mr. Christopher B.T. Coffin, Treasurer
Mr. David King, Secretary
Ms. Jennifer, Quirk-Pickman, Member
Ms. Nicole Terminelli, Member
Ms. Toni Kennedy, Member

Staff:

Mr. Steven J. Lawrence, Executive Director
Ms. Patricia A. Nisco, CFO
Mr. Anthony Adamczyk, Dir. of Economic Development
Mr. James D. Chase, Director of Operations
Ms. Shannon Connelly, Division of Budget
Ms. Karen Persichilli Keogh, Secretary to the Governor

Press:

Mr. Tom Graser, WDT
Ms. Monica Sandreszki, North Country Public Radio
Ms. Dawn Merz, Radio Station WNCQ/WPAC, WWNY TV
Mr. Jimmy Lawton, North Country Now
Mr. Jim Levin, Community Broadcasters