

**OGDENSBURG BRIDGE & PORT AUTHORITY**  
**SPECIAL BOARD MEETING**  
**THURSDAY, MARCH 31, 2022**

A meeting of the Board of Directors of the Ogdensburg Bridge and Port Authority was held in the Board Room of the Administration Building on Thursday, March 31, 2022 at 4:30 PM.

The following were present:

Vernon D. Burns, Chairperson  
Megan J. M. Whitton, Vice-Chairperson  
David D. King, Secretary  
Christopher B. T. Coffin, Treasurer  
Jennifer Quirk-Pickman, Assistant Treasurer  
Nicole Terminelli, Assistant Secretary

ALSO: Steven J. Lawrence, Executive Director  
Patricia A. Nisco, Chief Financial Officer  
Stephanie Saracco, Airport Manager  
Anthony Adamczyk, Director of Economic Development

ABSENT: Toni Kennedy, Member

- I. Board Chair Burns called the meeting to order at 4:30PM.
- II. Unfinished Business.  
There was none.
- III. Business Items.
  - A. General Administration
    1. Approval of Base Bid Award for Telescoping Stacking Conveyor. The Authority solicited bids on March 2, 2022 for the purchase of new Telescoping Stacker Conveyor for the Port of Ogdensburg. The Authority received 3 bids. Based upon the attached bid analysis, available CRISI Grant funding and the vendors' qualifications, staff is recommending award of the lowest bid to US Material

Handling Corporation, East Syracuse, NY for a cost not to exceed \$439,090.26.

The project cost (\$439,090.26) is being funded as follows:

The Consolidated Rail Infrastructure and Safety Improvements Program has an \$800,000 maximum funding match for the purchase of all the equipment to be purchased by the CRISI grant funding. The remaining CRISI funding match can only fund 59% of this equipment purchase. The OBPA is responsible for the remaining 41%.

CRISI Grant (59%)	\$261,232.45
Ogdensburg Bridge and Port Authority (41%)	<u>\$177,857.81</u>
	\$439,090.26

Executive Director Steven J. Lawrence added that there is still some time before the grant closes, so the Authority can look for other sources to assist with funding. Board Chair Vernon D. Burns asked if staff has reached out to the grant writer. Executive Director Steven J. Lawrence replied that the grant writer is aware of the issue. On a motion by Christopher B. T. Coffin, seconded by Jennifer Quirk-Pickman, it was,

RESOLVED, that the Executive Director is hereby authorized and directed to execute a Purchase Order with US Material Handling Corporation, East Syracuse, NY, for a Telescoping Stacker Conveyor for the Port of Ogdensburg for a cost not to exceed \$439,090.26. and be it,

FURTHER RESOLVED, that this project cost (\$439,090.26) is being funded as follows:

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and be it,

FURTHER RESOLVED, that acceptance and approval of this contract with US Material Handling Corporation, East Syracuse, NY is contingent upon funding, acceptance, and approval by the Federal Railroad Administration which administers the CRISI Grant Award.

A vote was called.

AYES: Christopher B. T. Coffin  
Jennifer Quirk-Pickman  
Vernon D. Burns  
Megan J. M. Whitton  
David D. King  
Nicole Terminelli

MOTION CARRIED

On a motion by Jennifer Quirk-Pickman, seconded by Christopher B. T. Coffin, the meeting adjourned at 4:38 PM.

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David D. King  
Secretary

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Vernon D. Burns  
Chairperson