

**OGDENSBURG BRIDGE AND PORT AUTHORITY
BOARD MEETING
WEDNESDAY, DECEMBER 13, 2023**

- I. Meeting Called to Order by Chairperson Vernon D. Burns at 5:00 PM.
- II. Letters and Communications to the Board.
- III. Approval of Board Minutes:
 - January 10, 2024 Childcare Initiative Committee Meeting Minutes
 - January 11, 2024 Finance Committee Meeting Minutes
 - January 11, 2024 OBA Annual Meeting Minutes
 - January 11, 2024 OBSI Annual Meeting Minutes
 - January 11, 2024 OBPA Annual Meeting Minutes
- IV. Reports
 - Presentations and Reports:
 1. Committee Reports
 - a) Finance Committee Report
 2. Reports:
 - a) Income/Expense Report
 - b) Bridge Traffic Report
 - c) Airport Activity Report
 - d) Port Activity Report
 - e) Economic Development Report, Including Building Occupancy
- V. Unfinished Business.
- VI. Business Items.
 - A. General Administration
 1. None.
 - B. Ogdensburg-Prescott International Bridge
 1. Approval of Lease Supplement No. 5 with Demers, Inc.
 - C. Commerce Park
 1. None.
 - D. Ogdensburg International Airport
 1. Approval of Advertising Agreement with WPBS.
 2. Approval of T-Hangar Lease Agreement with James Robertson.
 3. Approval of T-Hangar Lease Agreement with Bird Tate.
 4. Approval of Task Order No. 1 with McFarland-Johnson, Inc.
 - E. Port of Ogdensburg
 1. Approval of Electrical Connection to Complete CRISI Grant.

F. New York & Ogdensburg Railroad

1. None.

G. Border Station

1. None.

H. Other Such Matters

1. None.

VII. Concluding Comments from Citizens, Board Members, and/or Authority Staff.

VIII. Next Meeting Dates:

March 14, 2024	Thursday	5:00 PM	_____	(Proposed)
April 11, 2024	Thursday	5:00 PM	_____	(Proposed)
May 9, 2024	Thursday	5:00 PM	_____	(Proposed)
June 13, 2024	Thursday	5:00 PM	_____	(Proposed)
July 11, 2024	Thursday	5:00 PM	_____	(Proposed)
August 8, 2024	Thursday	5:00 PM	_____	(Proposed)
September 12, 2024	Thursday	5:00 PM	_____	(Proposed)
October 10, 2024	Thursday	5:00 PM	_____	(Proposed)
November 14, 2024	Thursday	5:00 PM	_____	(Proposed)
December 12, 2024	Thursday	5:00 PM	_____	(Proposed)

IX. Adjournment

Dated: February 6, 2023

Steven J. Lawrence
Executive Director

Board of Directors:

Mr. Vernon D. "Sam" Burns, Chairperson
Ms. Megan J. M. Whitton, Vice Chair
Mr. Christopher B. T. Coffin, Treasurer
Mr. David King, Secretary
Ms. Jennifer Quirk-Pickman, Member
Ms. Nicole Terminelli, Member
Ms. Toni Kennedy, Member

Staff:

Mr. Steven J. Lawrence, Executive Director
Ms. Patricia A. Nisco, CFO
Mr. Anthony Adamczyk, Director of Economic Development
Mr. James D. Chase, Director of Operations
Mr. Charlie Garrelts, Airport Manager

Press:

Mr. Andy Gardner, WDT
Ms. Monica Sandreczki, North. Country Public Radio
Ms. Dawn Merz, Radio Station YES FM
WWNY TV-7
Mr. Jimmy Lawton, North Country Now
Mr. Jim Leven, Community Broadcasters