

OGDENSBURG BRIDGE AND PORT AUTHORITY
ANNUAL BOARD MEETING
THURSDAY, JANUARY 11, 2024

I. Meeting Called to Order by Chairperson Vernon D. Burns at 5:00 PM.

II. Letters and Communications to the Board.

III. Approval of Board Minutes:

- December 13, 2023 Board Meeting Minutes

IV. Report from Nominating Committee.

V. Election of Officers:
Chairperson
Vice Chairperson
Secretary
Treasurer
Assistant Secretary
Assistant Treasurer
Member

Designation of Staff:

Executive Director
Chief Financial Officer

Other Appointments:

Counsel: Wladis Law Firm (U.S.); Gowling Lafleur Henderson LLP (Canada)

Newspapers for Legal Notices: Watertown Daily Times

Banks: Community Bank, N.A.; M&T Bank N.A. (Wilmington Trust), Bank of America; Key Bank; Tompkins Trust; Watertown Savings Banks; and other Full-Service Commercial Institutions

VI. Reports

Presentations and Reports:

1. Committee Reports
 - a) Finance Committee Report
2. Reports:
 - a) Income/Expense Report
 - b) Bridge Traffic Report
 - c) Airport Activity Report
 - d) Port Activity Report
 - e) Economic Development Report, Including Building Occupancy

VII. Unfinished Business.

VIII. Business Items.

A. General Administration

1. Committee Assignments
2. Approval of State-Mandated Officer Appointments
3. Acceptance of 2022 – 2023 Audits

B. Ogdensburg-Prescott International Bridge

1. None

C. Commerce Park

1. Approval of Lease Supplement No. 1 with Frank Ralph's, Inc.

D. Ogdensburg International Airport

1. None

E. Port of Ogdensburg

1. None.

F. Other Such Matters

IX. Concluding Comments from Citizens, Board Members, and/or Authority Staff.

X. Next Meeting Dates:

February 8, 2024	Thursday	5:00 PM	_____	(Proposed)
March 14, 2024	Thursday	5:00 PM	_____	(Proposed)
April 11, 2024	Thursday	5:00 PM	_____	(Proposed)
May 9, 2024	Thursday	5:00 PM	_____	(Proposed)
June 13, 2024	Thursday	5:00 PM	_____	(Proposed)
July 11, 2024	Thursday	5:00 PM	_____	(Proposed)
August 8, 2024	Thursday	5:00 PM	_____	(Proposed)
September 12, 2024	Thursday	5:00 PM	_____	(Proposed)
October 10, 2024	Thursday	5:00 PM	_____	(Proposed)
November 14, 2024	Thursday	5:00 PM	_____	(Proposed)
December 12, 2024	Thursday	5:00 PM	_____	(Proposed)

XI. Adjournment

Dated: January 8, 2022

Steven J. Lawrence
Executive Director

Board of Directors:

Mr. Vernon D. "Sam" Burns, Chairperson
Ms. Megan J. M. Whitton, Vice Chair
Mr. Christopher B. T. Coffin, Treasurer
Mr. David King, Secretary
Ms. Jennifer Quirk-Pickman, Member
Ms. Nicole Terminelli, Member
Ms. Toni Kennedy, Member

Staff:

Mr. Steven J. Lawrence, Executive Director
Ms. Patricia A. Nisco, CFO
Mr. Anthony Adamczyk, Director of Economic Development
Mr. James D. Chase, Director of Operations
Mr. Charlie Garrelts, Airport Manager

Press:

Mr. Andy Gardner, WDT
Ms. Monica Sandreczki, North Country Public Radio
Ms. Dawn Merz, Radio Station YES FM
WWNY TV-7
Mr. Jimmy Lawton, North Country Now
Mr. Jim Leven, Community Broadcasters