

**OGDENSBURG BRIDGE AND PORT AUTHORITY
MARCH / APRIL BOARD MEETING
FRIDAY, APRIL 5, 2024**

- I. Meeting Called to Order by Chairperson Vernon D. Burns at 5:00 PM.
- II. Letters and Communications to the Board.
- III. Approval of Board Minutes:
 - February 8, 2024 Finance Committee Meeting
 - February 8, 2024 Board Meeting
 - February 29, 2024 Childcare Initiative Meeting
 - February 29, 2024 Special Board Meeting
- IV. Reports
 - Presentations and Reports:
 1. Committee Reports
 - a) Finance Committee Report
 2. Reports:
 - a) Income/Expense Report
 - b) Bridge Traffic Report
 - c) Airport Activity Report
 - d) Port Activity Report
 - e) Economic Development Report, Including Building Occupancy
- V. Unfinished Business.
- VI. Business Items.
 - A. General Administration
 1. Approval of Credit Card Policy.
 2. Approval of Use of NYS Travel Manual.
 3. Renewal of Existing Line of Credit with Tompkins Community Bank.
 4. Approval of HVAC Service Agreement.
 - B. Ogdensburg-Prescott International Bridge
 1. Approval of Lease Supplement No. 1 with Mack Global Design, Inc.
 2. Approval of Lease Supplement No. 4 with Glenda Jones.
 - C. Commerce Park
 1. Approval of Lease Supplement No. 12 with T-Base Communications USA, Inc.
 2. Approval of Lease Agreement with West End Management dba The Stock Ticker Company.
 3. Approval of Lease Supplement No. 2 with LiveFast Motors, LLC.
 - D. Ogdensburg International Airport
 1. Approval of T-Hangar Lease Agreement with Frank Richardson.

2. Approval of T-Hangar Lease Agreement with Keith Weston.
3. Approval of T-Hangar Lease Agreement with Pete Bogardus.
4. Approval of T-Hangar Lease Agreement with Frank Richardson.

E. Port of Ogdensburg

1. Approval of Handling and Storage Agreement with Morton Salt, Inc.
2. Port Dock Expansion-Approval of Work Order No. 24-01 with FVD Engineering Services, S.C.

F. New York & Ogdensburg Railroad

1. None.

G. Border Station

1. None.

H. Other Such Matters

1. Approval of Contract with C&S Companies.

VII. Concluding Comments from Citizens, Board Members, and/or Authority Staff.

VIII. Next Meeting Dates:

May 9, 2024	Thursday	5:00 PM	_____	(Proposed)
June 13, 2024	Thursday	5:00 PM	_____	(Proposed)
July 11, 2024	Thursday	5:00 PM	_____	(Proposed)
August 8, 2024	Thursday	5:00 PM	_____	(Proposed)
September 12, 2024	Thursday	5:00 PM	_____	(Proposed)
October 10, 2024	Thursday	5:00 PM	_____	(Proposed)
November 14, 2024	Thursday	5:00 PM	_____	(Proposed)
December 12, 2024	Thursday	5:00 PM	_____	(Proposed)

IX. Adjournment

Dated: April 1, 2024



Steven J. Lawrence
Executive Director

Board of Directors:

Mr. Vernon D. "Sam" Burns, Chairperson
 Ms. Megan J. M. Whitton, Vice Chair
 Mr. Christopher B. T. Coffin, Treasurer
 Mr. David King, Secretary
 Ms. Jennifer Quirk-Pickman, Member
 Ms. Nicole Terminelli, Member
 Ms. Toni Kennedy, Member

Staff:

Mr. Steven J. Lawrence, Executive Director
 Ms. Patricia A. Nisco, CFO
 Mr. Anthony Adamczyk, Director of Economic Development
 Mr. James D. Chase, Director of Operations
 Mr. Charlie Garrelts, Airport Manager

Press:

Mr. Andy Gardner, WDT
 Ms. Monica Sandreczki, North. Country Public Radio
 Ms. Dawn Merz, Radio Station YES FM
 WWNY TV-7
 Mr. Jimmy Lawton, North Country Now
 Mr. Jim Leven, Community Broadcasters