

**OGDENSBURG BRIDGE & PORT AUTHORITY
SPECIAL BOARD MEETING
THURSDAY, AUGUST 29, 2024**

The Special Board Meeting of the Board of Directors of the Ogdensburg Bridge and Port Authority was held in the Board Room of the Administration Building on Thursday, August 29, 2024 at 5:00 PM.

The following were present:

Vernon D. Burns, Chairperson
Nicole Terminelli, Finance Committee Chair
Toni Kennedy, Member (virtual, Potsdam, NY)
David D. King, Member
Diane Para, Member

ALSO: Jennifer Granzow, Counsel
Steven J. Lawrence, Executive Director
Patricia A. Nisco, Chief Financial Officer
Anthony Adamczyk, Director of Economic Development
James D. Chase, Director of Operations
Charlie Garrelts, Airport Manager

ABSENT: Megan J. M. Whitton, Vice-Chairperson
Jennifer Quirk-Pickman, Secretary

I. Vernon D. Burns, Board Chair, called the meeting to order at 5:05 PM.

II. Unfinished Business.

None.

III. Business Items.

A. Ogdensburg International Airport

1. Approval of Water Service Agreement with the City of Ogdensburg. On a motion made Nicole Terminelli, seconded by Diane Para, it was

RESOLVED, that the Executive Director is hereby authorized and directed to execute a Water Service Agreement with the City of Ogdensburg to provide municipal water to the airport.

DISCUSSION:

Board Chair, Vernon D. Burns, asked Executive Director, Steven J. Lawrence, to go into more detail before a vote is called. Executive Director, Steven J. Lawrence,

responded saying that the OBPA has been working on the Water Service Agreement with the City of Ogdensburg for the last two months, being careful to look at the Ogdensburg Municipal Code. The OBPA has agreed to meet the City's specifications and is upsizing the pipe from the original 8" to 12" for the main water line to the airport. Then the OBPA has consented to install a lateral line from the middle of the OGS property to State Route 812 for the City's future use along State Route 812. This will grant the OBPA a waiver on the Outside User Fee.

Board Chair, Vernon D. Burns, asked what happens once this resolution is passed. Executive Director, Steven J. Lawrence, responded saying the project needs to do directional boring under State Highway 37. NYS DOT would not approve highway crossing permits until this agreement was complete. Once there is a signed agreement, NYS DOT will be notified. NYS DOT has already done some preliminary plans; therefore, it should not take too much time. The Contractor is on site and indicated that he can begin with the lateral line. More pipe will need to be ordered, but there's enough pipe to do the lateral line and then do the directional boring to tie everything together. Depending on when the state approves the permits, this should be done within the next five to six weeks.

Board Chair, Mr. Vernon D. Burns, confirmed that if the Board approves this resolution, everyone can be notified; work can be started within the week; and there should not be any more delays with the airport project.

Executive Director, Steven J. Lawrence, confirmed that he believes there is nothing else in the OBPA's way.

Finance Committee Chair, Nicole Terminelli, asked about the additional cost of the project, which Executive Director, Steven J. Lawrence, confirmed to be approximately \$300,000. The Executive Director stated that there are contingency monies of approximately \$800,000 budgeted for the overall project; however, it will not be known until the end of the project whether the project will be over or under

budget. Board Member, Diane Para, asked if the City of Ogdensburg is aware of the total additional cost to the project. Executive Director, Steven J. Lawrence, confirmed yes. In addition, he stated that the City of Ogdensburg will be responsible for the maintenance of most of the water line.

A vote was called.

AYES: Nicole Terminelli
David D. King
Vernon D. Burns
Diane Para
Toni Kennedy

MOTION CARRIED.

IV. Concluding Comments from Citizens, Board Members, and/or Authority Staff

None.

V. Next Meeting Date

The next Board meeting was confirmed for Thursday, Thursday, September 12, 2024, at 5:00 PM.

VI. Adjournment

On a motion made by Diane Para, seconded by David D. King, the meeting adjourned at 5:41 PM.

David D. King
Assistant Secretary

Vernon D. Burns
Chairperson